

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 12 April 2016 at 7.30 pm in the Parish Room

Present: Chair - Cllr Rodney Cuff, (RC), Cllr Chris Osmond (CO), Cllr Lin Townsend (LT), Cllr Sam Sowerby (SS), Cllr John Baker (JB), Cllr Jane Collins (JC), Cllr Andy Foot

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	Community Police Officer Alison Donnison attended the meeting and informed us that she is now officially our PCSO. There had been an increase in out building theft. If you notice anything suspicious please report it on 101 and get car registration details if possible. Cyber-crime meeting has been rearranged for Monday 25 April at 2.30 pm in Piddletrenthide.	
2	District Councillor - no report.	
3	County Councillor - Apologies received. An email sent to remind all Chairman of the meeting on Thursday evening.	
2	Apologies Vice Chair - Cllr Nicki Barker (NB) - out of the country Cllr Mark Needham (MN) - working County Councillor Jill Haynes (JH) - illness	
3	Registers of Interest John Baker - Neighbourhood Plan	
4	Minutes of Last Meeting held Tuesday 8 March 2016 were Passed, Agreed and Signed. <i>Proposed JC Seconded CO AIF</i>	
5	Matters Arising	
1	None	
6	Planning Matters	
1	WD/D/16/000478 CHERRY COTTAGE, KENNELS LANE, MIDDLEMARSH, SHERBORNE, DT9 5QL Convert garage/stable to granny annex. Erect new double garage. <i>Corporate view by 23 April 2016. - No objections</i>	
2	WD/D/16/000167 OVERDALE, 4 PROVIDENCE ROW, BUCKLAND NEWTON, DORCHESTER, DT2 7BU Demolish detached garage and single storey attached store. Erect single storey extension. Re-roof single storey leanto. <i>Approval of Planning Permission.</i>	
3	WD/D/15/002058 HOUNTWELL, FORD DOWN LANE, HENLEY, DORCHESTER, DT2 7BN Erect new car port and form new access.	

Approval of Planning Permission

7 FINANCIAL MATTERS

1 Invoices Paid

Clerks Wages + Exps	-	£286.33	cheque 334
The Dorset Locksmith (cleaning)	-	£ 48.00	cheque 333
Wessex water	-	£ 40.20	cheque 330

2 Invoices to be approved

The Dorset Locksmith	-	£ 48.00	
SSE	-	£ 17.29	
Blackmore Timber (oak for fingerposts)		£362.38	
Clerks Wages + Exps	-	£ 254.74	

3 Monies Received

Transparency Fund	-	£ 219.27	
SSE Wayleave Registry	-	£ 25.01	

4 Reconciled Bank Accounts at 29 February 2016

Nat West Current	3827.78*	
Nat West Deposit (Balance of Sir William Aykroyd's legacy)	8,0201.64	

11474.42

Neighbourhood Pan B/F + Income	4007.21	
Less Net Expenses	2495.77	
Balance at 29.2.16	<u>1511.44</u>	

Play area B/F + Income	1564.40	
Less Net Expenses	472.48	
Balance at 29.2.16	<u>1091.92</u>	

£ 3827.78 - 1511.44 - 1091.92 **1935.30**

2015/2016 Possible expenditure - Reinstating Hountwell Pump

Proposed AF, Secoded LT, AIF

5 Renewal of SSE Contract

New figures are;

All units 10.123p/kwh

FiTs Recovery Charge 0.471p/kwh

Quarterly Charge £ 16.31

Proposed AF, Secoded JB, AIF

6 Annual Return - approval of Section 1

Section 1 - Annual governance statement 2015/16 - this section was read out, approved and signed. *Proposed AF, Secoded CO, AIF*

7	<p><u>Appointment of Internal Auditor</u> Parish clerk confirmed that Jacqui Cuff is available to complete the internal audit. Parish Council was in agreement to ask her to do it. <i>Proposed AF, Seconded LT, AIF</i></p>	
8 1	<p>Neighbourhood Plan</p> <ul style="list-style-type: none"> • Cllr John Baker has written another article for the LVN on behalf of the Parish Council. <i>AIF</i> • All respondents (Statutory consultees, WDDC and Parishioners) have been copied to the Parish Council. Jo Witherden has been through comments and is producing an action plan. • After discussion the Parish Council decided (<i>AIF</i>) to write to the Independent Examiner to address and discuss the points raised. <p>Cllr Rodney Cuff thanked Cllr John Baker for all his time and continued commitment to the Neighbourhood Plan.</p>	
9 1	<p>Highways</p> <p>SM to enquire about the road by Woolfords Water again. The temporary road signs have been up for a very long time!</p>	SM
2	<p>SM to report the road from the <i>Gaggle of Geese</i> to the church again.</p>	SM
10 1	<p>Parish Matters</p> <p>Hountwell Pump Ongoing research</p>	
2	<p>Play Area Official Inspection is being done in May.</p>	
3	<p>Fingerposts</p> <ul style="list-style-type: none"> • SM to ask about Henley Fingerpost - where is it? • Cllr John Baker has cut out all the new fingers. It was agreed that we would do the sandblasting and coating of the letters ourselves. • The posts need to be sanded down and painted with Hammerite. 	SM
4	<p>Mobile Library New times for the mobile library van are alternate Thursdays 15.15 - 15.40 pm, outside the school. Parishioners feel that this is not ideal as it is going home time for the school and the road will be very congested. Alternative venues have been suggested, (the village hall or Cranes Meadow). The Parish Council feel that the village hall would be more suitable as it is off the road and will not add to congestion near the school and building site Brookfields.</p>	
11	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • LOCAL PLAN REVIEW • New Mobile Routes and Schedules 2016-17 • CCG public consultation events • Notification of play area inspection for Buckland Newton Parish Council - May 2016 	

	<ul style="list-style-type: none"> • Youth service review - reminders and updates • Section 137 expenditure limit for 2016/17 • FW: Jurassic Coast Consultation • EU Referendum - Restrictions on publication of material by publicly funded bodies • Free Help and Care Workshops for Carers in Dorset - April-June Timetable attached - <i>put on notice board</i> • Consultation re mobile library service proposal • Rural Bus Services Review - Information for Noticeboards/Timetable Cases • Zurich Insurance quote • SLA for Buckland newton Parish fields - <i>agreement and signature required - proposed JB, seconded AF, AIF</i> • Updated LTN (Legal Topic Note) 22 Disciplinary and Grievance Arrangements • Employment Briefing on the National Living Wag • Audit Arrangements • Updated and re-issued A Practitioner's Guide to Proper Practices March 2016 - <i>adoption required - Proposed LT, Seconded JC, AIF</i> • EU Referendum - Restrictions • Digital Planning Consultation • Forum for Equality & Diversity in Dorset - 20th April 2016 <p><u>Post received</u></p> <ul style="list-style-type: none"> • Info on commemorative coins for Queens 90th Birthday. • BDO Audit Forms • SSE contract renewal - to be agreed and returned - see 7.5 • WDDC Consultancy Agreement • 	
<p>12</p> <p>1</p> <p>2</p>	<p>Other Matters/Items for Agenda of Next Meeting</p> <p>Doug Morse, Cllr J Collins and Parish Clerk to do window display in the church celebrating the Queen's birthday.</p> <p>Cllr J Collins and Cllr S Sowerby are doing the new councillors training course on Saturday 16 April.</p>	

Next Meeting - Annual Parish Council Meeting - Tuesday 10 May 2016 - 7.30 pm, Parish Room
The meeting concluded at 9.15 pm

Signed: _____

Date: _____