

BUCKLAND NEWTON PARISH COUNCIL

Minutes of Meeting

Tuesday 12 September 2017 at 7.30 pm in the Parish Room

Present: Vice Chair - Cllr Nicki Barker (NB), Cllr John Baker (JB), Lin Townsend (LT), Cllr Sam Sowerby, Cllr Mark Needham (MN), Cllr Jane Collins (JC), Cllr Andy Foot (AF)

Clerk: Sarah Mitchell (SM)

Item	Detail	Action
1	Period of Public Questions	
1	C Cllr Jill Haynes- Apologies sent. A report from Cllr Haynes was circulated before the meeting (attached) D Cllr Brian Haynes - Apologies sent.	
2	Community Police Officer - PCSO Alison Donnison. <ul style="list-style-type: none"> • Theft of quad bike at Alton Pancras • Beware of Inland Revenue Scam. People are told that they owe money and should call back on 0203129672. This is a scam. Others to watch out for are from BT and Paypal. • If you want to report a crime or have any useful information for the Police, you can use the Dorset Police Website. This is sometimes easier than phoning 101. 	
2	Apologies C Cllr Jill Haynes - clash of dates with another PC D Cllr Brian Haynes - unwell Cllr C Osmond - family commitment	
3	Registers of Interest Cllr John Baker - Neighbourhood Plan	
4	Minutes of Last Meeting held Tuesday 8 August 2017 were Passed, Agreed and Signed.	
1	<i>Proposed AF Seconded JB AIF</i>	
2	Minutes of Extraordinary Meeting held Friday 18 August 2017 were Passed, Agreed and Signed <i>Proposed JC Seconded MN AIF</i>	
5	Matters Arising	
1	Appointment of Chair - As Cllr Cuff has moved away from the village, he will be resigning as Chair, therefore a new chair has to be appointed. Cllr N Barker said she would be willing to take on the role, but as she does spend some time out of the country she suggested that two Vice Councillors be appointed. All present thought this was a good idea. To be put on agenda for next meeting.	
6	Planning Matters	
1	WD/D/17/000738 - BROCKHAMPTON GREEN FARM, BROCKHAMPTON, BUCKLAND NEWTON Proposed rear and side single storey extension <i>Approval of planning permission</i>	
2	WD/D/17/000589 - HOLY ROOD CHURCH - Extension and ancillary works Parish Council to write a letter of support of new heating system, internal re-ordering and toilet extension to Salisbury Diocesan Advisory Committee.	SM
7	FINANCIAL MATTERS	
1	<u>Invoices Paid</u>	
	DAPTC - Annual Subscription - £ 195.90 cheque 410	
	The Dorset Locksmith - £ 48.00 cheque 409	
	The Dorset Locksmith - £ 60.00 cheque 409	
	Studio Print - £ 60.00 cheque 408	
	Clerks Wages - £ 268.91 cheque 407	

2	<p><u>Invoices to be approved</u></p> <p>BDO Audit - £ 120.00 Clerks Wages - £ 268.91 The Dorset Locksmith - £ 48.00 Mr J Collins (reimbursement for materials re. bench) - £ 37.52</p> <p><u>Monies Received</u></p> <p>3 BT Wayleave payment - £ 160.00</p>	
4	<p><u>Reconciled Bank Accounts at 31 August 2017</u></p> <p>Nat West Current 3320.83* Nat West Deposit (Balance of Sir William Aykroyd's legacy) 8,024.59 Total 11345.42</p> <p>Neighbourhood Pan B/F + Income 679.64 Less Net Expenses 0.00 Balance at 31.08.17 619.64</p> <p>Play area B/F + Income 1091.92 Less Net Expenses 0.00 Balance at 31.08.17 1091.92</p> <p>Actual Parish Council Funds in current account £ 3320.83 - 619.64 - 1091.92 1021.92 2017/2018 Possible expenditure - Reinstating Hountwell Pump</p> <p><i>Financial report proposed by LT, seconded AF, AIF</i></p>	
5	<p><u>BDO Annual External Audit</u></p> <p>The annual return including certificate has been approved and accepted by Buckland Newton Parish Council. <i>Proposed LT, Seconded AF, AIF</i></p>	
8	<p>Neighbourhood Plan</p> <p>1 Cllr John Baker has received an email from WDDC saying that the Neighbourhood Plan has gone through committee, so the next stage will be the referendum. Nick Cardnell has contacted Cllr Baker for information to prepare an information statement. It was agreed that;</p> <ul style="list-style-type: none"> • information boards would be on view in the village hall, during post office opening hours for parishioners to view • a couple of other sessions would be arranged in the evening and weekend • hard copies of the plan would be available to read in the village hall, shop and church • an update to be put in the LVN 	NB
9	<p>Highways</p> <p>1 Enquiry No: 1083655 - drain that is cracked and broken on the left hand side of Revels Hill - Enquiry has been dealt with. Highways officer notes - works have been instructed on another enquiry.</p> <p>2 Water is still appearing by the Culvert just below Sunnyside. SM has contacted Wessex Water. PC would like highways contacted again, as there is now another pothole and the water is flowing faster, which will cause problems during icy conditions.</p> <p>3 Temporary road closure of B3143 Henley to Holcombe Dairy Lane (from Henley Hillbillies to the junction of Hilling Lane, a distance of 225 metres) 25 September - 6 October. The closure is to allow Wessex Water to install a new water main in the highway. SM to contact highways and request that diversions are signed and manned at Piddletrenthide and Buckland Newton to stop lorries from taking unsuitable routes. <i>Wessex water have replied that the road closure will be appropriately</i></p>	SM

	<p><i>Signed, but unfortunately they are unable to man the diversion. SM to respond and say that the PC strongly feel a manned diversion is essential to stop lorries from having to negotiate the small lanes.</i></p>	SM
4	<p>Enquiry No: 1083597 - Potholes at Corner of Springgrove Lane - Job 14088109 Permanently repaired Pot holes and loose gravel at Kennel Lane - Highways Officer Notes - this will be swept and awaiting surfacing.</p>	
5	<p>A note to be put in the LVN asking residents to keep any drains near them unblocked and clear to aid themselves and neighbours with winter approaching.</p>	SM
10	<p>Parish Matters</p>	
1	<p>Hountwell Pump Councillors met with Mr & Mrs Higgs on site at Hountwell to discuss a way forward. The proposal from Mr & Mrs Higgs was circulated before the meeting. This was discussed at length and a counter proposal was agreed upon. <i>Proposed AF, Seconded NB, AIF</i></p>	
2	<p>Parish Field Sir William Aykroyd's Seat is being refurbished (thank you to Jeremy Collins) and should be back in place shortly. Concerns from Kathy Nunn re. safety of site (metal poles sticking up) was discussed. Cllr Baker to visit site and make safe. SM to write to Mrs Cheeseman to thank her for bringing the bench to the attention of the PC.</p>	SM
3	<p>Parish Pound Nothing to report</p>	
4	<p>Fingerposts Nothing to report.</p>	
5	<p>Bus Services</p>	
i	<p>School bus - it has been mentioned that pupils are having to catch the school bus very early in the morning. As it was a new contract and the start of school it was decided to see how things settled down and bring up again at the next PC meeting.</p>	
ii	<p>Mrs Durrant has brought up the problem of no bus service in Buckland Newton. SM to find out details of 'Dial a ride' and whether there is a possibility that it can extend its service to Buckland Newton.</p>	SM
11	<p>Correspondence <u>Emails received</u></p> <ul style="list-style-type: none"> • CHIEF EXECUTIVE'S CIRCULAR re NALC news and news from other organization • RE: PROPOSED TEMPORARY ROAD CLOSURE - B3143, HENLEY - possible extended road closure to accommodate BT • FW: Information note about Dorset Care Record to parish councils • Weekly Email News Digest - Monday, 14 August, 2017 • Healthwatch Dorset Volunteers Newsletter for August. Number 2! • Buckland Newton / 'Individuals in Crisis' campaign initiative / Sainsbury's • Dorset Highways Councillors Satisfaction Survey 2017 • J Cheal, Mogers Drewett - Response to PC letter sent 31.7.17 • Annual Canvass for the Electoral Register - <i>Put notice in shop and on website.</i> • FW: Dorset cancer services - opportunities for involvement • IRONMAN 70.3 Weymouth - final update • List of council projects across the country • W: Updated Dorset Waste Partnership - Guide for Councillors 2017 • TEMPORARY TRAFFIC MANAGEMENT ORDER - IRONMAN WEYMOUTH 70.3 • Dorset Local Access Forum Recruitment - Deadline: Friday 6 October 2017 • FW: Making It Real Forum - Thursday 28th September 2017 • FW: Report a collision - online form 	

	<ul style="list-style-type: none"> • FW: Tuesday 26th September Invitation to Stepping Into Nature - Get Involved • Lydden vale News annual meeting • FW: Dorset Highways Councillors Satisfaction Survey 2017 • ROAD TRAFFIC REGULATION ACT 1984 TEMPORARY ROAD CLOSURE, B3143 HENLEY TO HOLCOMBE DAIRY LANE • RE: Programme for clerks seminar on Thursday 21st September at Kingston Maurward College - <i>SM has booked a place.</i> <p><u>Post received</u></p> <ul style="list-style-type: none"> • Introduction letter from BHIB Insurance - <i>SM has replied confirming interest</i> • BDO External Audit 	
12	<p>Other Matters/Items for Agenda of Next Meeting</p> <ul style="list-style-type: none"> • School Buses • How to deal with odd jobs that arise? 	

Next Meeting - Parish Annual Meeting - Tuesday 10 October 2017 - 7.30 pm, Parish Room
The meeting concluded at 9.50 pm

Signed: _____

Date: _____