

BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 10th September 2009 at 8.00 pm

ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Jan Marpole [JM], Trevor Marpole [TM], Gill Nell [GN], Fran Parker [FP], Janet Shaw [JS], Sue Sulkin [SS], Brian Wells [BW].

1. APOLOGIES

Apologies were received from Grace Hunt, Emma Holgate, Ian Scott and Keith Wright.

2. DECLARATION OF INTEREST

There was no declaration of interest by any member present.

3. ELECTION OF OFFICERS

The following were elected unanimously:

Chair: Nicki Barker

Treasurer: Sue Sulkin

Minute Secretary: Jeremy Collins

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11TH JUNE 2009

The Minutes for 11th June 2009 were approved unanimously by those present at that meeting and signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11TH JUNE 2009

i. Piddletrenthide Youth Club. No further development, but leaders were welcome to visit at any time.

ii. Playgroup. Playgroup wished to extend their hours on Wednesday and Thursday afternoons. It was noted that the stage was inaccessible on 9th September due to Playgroup items across the entire stage. Fran Parker to ask Emma Holgate to ensure that Playgroup leaders understood the agreement to restrict storage on the stage to tables at the sides, behind the blackout curtains.

iii. Holdbacks for Patio Doors. Action not required until Spring 2010.

iv. Lunch Club Dishwasher Request. Gill Nell to report back to Lunch Club – commercial dishwasher not recommended.

6. FINANCIAL REPORT

Sue Sulkin reported as follows:

HSBC Account: £1,040.80

CAF Account: £24,367.00

i. Bookings.

Body Shop booked until December 2009. Young Farmers play at half-term. BADS-type event in March 2010.

ACTION

FP

GN

7. **WORK COMPLETED AND ITEMS REQUIRING ATTENTION**
- i. **Toilets.** Have been fixed by Trevor Marpole.
 - ii. **Main Door Lock.** TM will change lock on 11th September. New keys have been issued. Total cost of £46.
 - iii. **Damp in Committee Room.** Outstanding.
 - iv. **Gutters.** Gutters on patio area need to be changed to 6" type.
 - v. **Floor.** Small areas of floor in front of stage and near store room have been refinished (rather glossy) at a cost of £50. Contractor advised annual or biennial sanding and refinishing to maintain surface. Cost would be £400 plus VAT. Possibly carry out work in Summer 2010.
 - vi. **Use of rear garden area by Playgroup.** TM has modified latch to gate. Additional fencing around oil tank needed, plus protection of oil flashback valve and boiler vent. Playgroup fathers to be asked to help.

8. **GRANT APPLICATIONS**

- i. **Grassroots application for kitchen improvement.** Rejected, possibly because of balance on CAF account.
- ii. **Planning Obligation Grant.** Nicki Barker reported that developers have to contribute a sum towards community projects and that a grant might be obtained from this source, although timescale was likely to be lengthy.

There was a discussion on the use of the CAF account. This sum arose from VAT reclaim on the Hall building project and the interest from the account has been used to offset VAT charges that would otherwise be made to non-commercial users. Projects have relied on local fundraising which was then matched by an amount from the CAF account. The Committee had previously agreed to retain the capital reasonably intact as a buffer for future committees.

9. **VILLAGE HALL LICENSING**

A memo from Ian Scott had been circulated explaining the likely new licensing regime which would allow Village Halls to obtain a general licence at a cost of approximately £70 per annum plus a once off conversion cost of £30 (possibly funded by Artsreach). The Committee would be at liberty to refuse a licence to a user or to charge as appropriate. The Committee agreed to delegate to the Chair, Treasurer and Ian Scott a decision on whether to apply for the new licensing regime.

NB/SS/IS

10. **INCORPORATION OF CHARITY TO BECOME A COMPANY**

The possibility of the Village Hall becoming a company was discussed. The Committee believed there was no advantage in so doing.

11. **PLAYGROUP – UPDATE ON JUNE MEETING REQUESTS**

- i. **Storage Room for Tables.** See under Matters Arising 5.ii.
- ii. **Use of Rear Garden.** Fran Parker to clarify Playgroup's needs with Emma Holgate.

FP/EH

iii. Upgrading Patio Garden for Playgroup upkeep. Jan Marpole was thanked for strimming and tidying this area.

12. ADDITIONAL AFTERNOON SESSIONS, FUTURE ACTIVITIES, ARTSREACH WINTER PROGRAMME

Artsreach winter programme included: Tim Laycock Hardy event on 19th September; Pre-Christmas Cabaret on 10th December; Hot Fingers on 29th January and Selfish Giant Panto on 14th February.

The possibility of Moviola restarting was discussed in the light of grants to Moviola by the District Council. Andrew Stone to be asked to pursue the matter with Moviola.

NB

13. ANY OTHER BUSINESS

The meeting concerning a Community Shop was briefly discussed.

Peter Graham had reported that the RADAR lock on the Village Hall. Trevor Marpole has checked the lock and found it in order.

Application for Fete grant. Sue Sulkin to contact Andy Waring to ask for contribution towards ongoing maintenance of Hall floor.

SS

14. DATE OF NEXT MEETING.

Thursday 11th February 2010 at 8.00 pm.

The meeting closed at 8.56 pm.