

BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 10th December 2015 at 7.30 pm

ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Trevor Marpole [TM], Fran Parker [FP], Sue Sulkin [SS].

1. APOLOGIES

Natalie Cash [NC], Katherine Hayens [KH], Jan Marpole [JM], Ian Scott [IS], Cathy Shippey [CS].

2. DECLARATION OF INTEREST

There was no declaration of interest by any member present.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 4th JUNE 2015

Approval of the Minutes for the meeting held on 4th June 2015 was proposed by Trevor Marpole, seconded by Sue Sulkin and agreed unanimously by those present at that meeting and signed by the Chair.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 4TH JUNE 2015

i. **Sand Bin.** Thanks were expressed to Cathy Shippey who had woodstained the sand bin. Keys were now held by Doug Morse (Village Flood Warden).

ii. **Hut for Toddlers Group.** It was agreed that a wooden hut was needed to store the Toddlers Group outdoor play equipment to help keep the outside area looking tidy.

5. FINANCIAL REPORT

Sue Sulkin presented the Treasurer's Report:

Main expense since the AGM had been the treatment carried out to the Hall floor and stage at a cost of £1,100. The Fete Committee had contributed £500 towards the cost which had been a great help. Income for the Hall still came mainly from Classes and regular bookings and as hire charges had been kept low the Hall was in daily use during the termtime. A problem arose in the summer with the rubbish bins and as rubbish was only collected fortnightly, all users had been asked to remove their rubbish. Users had also been requested to turn down radiators when vacating the Hall and to ensure that taps and lights were turned off. Post Office operation (three times per week) had not caused any significant problems with bookings. The August clean-up had gone well despite poor weather. The Hall continued to host Artsreach productions as well as concerts, parties, weddings, quiz nights etc and with the help of Tina the cleaner provided a welcoming venue. The Hall continued to be self-supporting with occasional help from the village charities when unexpected maintenance or repair bills arose. The current account stood at

ACTION

NC

£3,549.46 and the CAF account at £23,207.31. An oil delivery (c. £600) would be required shortly.

6. **NEW WATER SUPPLY**

Wessex Water had installed a new supply pipe in August as the original supply had shown some level of lead.

7. **LETTER FROM PARISH COUNCIL RE EMERGENCY PLAN**

A letter had been received from the Parish Council who were preparing an Emergency Plan in line with County Council recommendations. It was requested that the Hall should be one of several emergency shelter points should the need arise. There would also be a need to have a generator and switch-over equipment installed, but grants were available for this and the Parish Council was following up. It was noted that the Hall 'mood' lighting would probably need to be disconnected from the emergency supply and that changing the toilet lighting to LED bulbs would be advantageous. Trevor Marpole agreed to look into LED sources. It was agreed the Hall should be made available; Nicki Barker to write to the Parish Clerk.

TM
NB

8. **WORK REQUIRED ON HALL**

The front section of the stage would need sanding down at a convenient time. Jeremy Collins noted that he was waiting for dry weather to sand down and re-oil the noticeboard.

JC

9. **ARTSREACH EVENTS**

Two events – 'Scape and Living Spit had been held. The next event would be Moscow Drug Club (?) on 4th March 2016.

10. **AOB**

Many of the chairs had recently been left with a sticky deposit which had had to be brushed off. This appeared to have coincided with the Youth Club meeting. Nicki Barker also noted that cans and sweet wrappers were not cleared away.

SS

The School to be asked to ensure that a proper clean-up was done after the School Christmas Lunch.

SS

Toilet rolls had run out during a recent Artsreach event and replacements could not be accessed as the bar area was in use by performers. Hall Bookers to be asked to check supplies immediately prior to events.

SS

Jeremy Collins asked Sue Sulkin to e-mail a copy of the Bookings Diary spreadsheet as the website version had become corrupted.

SS

Fran Parker asked whether a roller shutter could be installed between the kitchen and main hall as the current arrangement was inconvenient when a quick turnaround (eg with Artsreach events) was needed. Trevor Marpole would look into costs, with this being a possibility to request funding from the Fete Committee next year.

TM

The meeting closed at 8.02 pm.

