

## BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 11<sup>th</sup> June 2009 at 7.30 pm

### ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Emma Holgate [EH], Jan Marpole [JM], Trevor Marpole [TM], Fran Parker [FP], Ian Scott [IS], Sue Sulkin [SS], Keith Wright [KW].

#### 1. APOLOGIES

Apologies were received from Gill Nell, Janet Shaw, Brian Wells and Louise Trowbridge.

#### 2. DECLARATION OF INTEREST

Ian Scott declared an interest in the registered charity Artsreach.

#### 3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> FEBRUARY 2009

The Minutes for 12<sup>th</sup> February 2009 were approved unanimously by those present at that meeting and signed by the Chair.

#### 4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> OCTOBER 2008

i. Licensing. No update at present. The District Council has received papers but not had the go-ahead to distribute.

#### 5. FINANCIAL REPORT

Sue Sulkin reported as follows:

HSBC Account: £1,105.70

CAF Account: £24,344.85

The small increase in fees and more business-like approach seemed to be helping combat the increase in running costs.

##### i. Bookings.

The Piddletrenthide Youth Club were looking for a new venue, having use the local school for five years, but found that they were losing members in the 13-16 year age range because they did not want to go to the 'baby school'. The potential booking would be for Friday evenings and could attract more young people from the Buckland Newton area. The group is well-supervised and the members have to stay inside the Hall. Problems would arise with storage of equipment including folding table tennis and pool tables. The group have asked if they could have a shed in the paved area.

A discussion followed at which the main issues were hall cleaning, storage of equipment and supervision. It was agreed that a trial operation for one term would be appropriate, provided that supervision issues could be resolved. A visit and discussion with the group's leaders could be arranged.

### ACTION

SS

7. **ITEMS REQUIRING ATTENTION**

i. **Lists of 'How to Use' etc.** The list was now displayed in the kitchen and bar. Instructions on flushing the toilets and turning off the urinals to be added to the 'leaving the hall' section.

*The meeting was adjourned at 7.55 pm and reconvened at 8.47 pm*

8. **PLAYGROUP**

The use of the Committee Room for storage of Playgroup tables was raised. A meeting to be held with the playgroup; the Committee Room should be kept clear at all times. The possibility of storing tables on the stage was considered but it was essential that the stage should be available at short notice if needed. The stage steps to be moved to the back of the chair storage area.

The playgroup had also requested additional afternoon sessions: Monday morning throughout the year and Wednesday afternoon until 3.00 pm, leaving the Hall by 3.30 pm. In discussions some concerns were expressed over availability for other users. There would be a hire charge issue due to additional heating and wear and tear and the playgroup would be expected to contribute to refurbishment and redecoration activities as necessary. The possibility of Monday morning and one afternoon or alternatively two afternoons to be discussed with playgroup leaders.

SS/NB

9. **FUTURE WORK ON HALL**

i. **Damp in Committee Room.** No action possible until the summer holidays as in use by playgroup.

ii. **Upgrading Kitchen.** An application to Grass Roots charity for £5K had been made. Grass Roots had asked for the last 2 years' financial results. It was believed there could be a problem because of the size of the Hall's CAF Account balance.

10. **FUTURE EVENTS**

It was too early to identify a detailed Artsreach programme, but dates needed to be booked as soon as possible.

11. **RISK ASSESSMENT**

It was noted that a hold-back was needed on the patio door to prevent it slamming shut. It was also noted that the front roof may not be asbestos, should this need to be replaced.

12. **LUNCH CLUB**

The Lunch Club had requested the purchase of a reconditioned commercial dishwasher be considered, as one could be available for £600. Jan and Trevor Marpole advised against this (based on practical experience) as there would be a large amount of maintenance and high running costs. It was reported that the kitchen may have to be formally inspected.

13. **ANY OTHER BUSINESS**

No items raised

12. **DATE OF NEXT MEETING.**  
Thursday 10<sup>th</sup> September 2009 at 8.00 pm.

The meeting closed at 9.22 pm.