

BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 12th January 2017 at 4.00 pm

ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Katharine Hayens [KH], Jan Marpole [JM], Trevor Marpole [TM], Susan Moring [SM], Fran Parker [FP], Ian Scott [IS], Cathy Shippey [CS], Sue Sulkin [SS].

1. APOLOGIES

Kate Parish (Youth Club)

2. DECLARATION OF INTEREST

There was no declaration of interest by any member present.

3. APPROVAL OF MINUTES

The Minutes of the meeting held on 29th June 2016 had been circulated prior to the meeting and were approved and signed.

4. MATTERS ARISING

There were no matters arising from the Minutes.

5. TREASURER'S REPORT

HSBC Account £4575.00 HSBC Savings Account £23,004.02.
There had been two donations since the last meeting – the Fete donated £750 and the Pop-up Pub made a £200 donation in addition to their hire fee. As the Village Hall did not want to appear too greedy it had been suggested the £200 be earmarked towards a shed for the Little Goslings equipment to replace the old one. The Fete money would cover the cost of the Lincat hot water dispenser and its installation and the repair to the clock. The Lincat had been purchased and would be plumbed in next week. Unfortunately it had not been possible to get this done sooner due to the Christmas break. Hopefully it would be a useful and welcome addition to the Hall. The bookings had been steady – the main income arising from the regular term-time bookings. The Pub night had been a success and the next one was booked for Friday 24th February. Another new idea was that the Fish and Chip van should visit the car park once a month. This would not generate income but could be a useful facility for the village. The Youth Club had been saved by Kate Parish who was a Youth Worker new to the village and who had taken over as Leader. The School had booked the Hall for their Christmas lunch which was much appreciated. Artsreach continued to use the Hall and had a booking for Sunday 26th March. Tina the cleaner continued to clean twice a week and was a very loyal employee, also checking the Hall between bookings where necessary. Her pay of £9 an hour was below the local rate so it was recommended that it be increased to £10 per hour as from January 1st 2017. The insurance premium due in February was £753 under a special Village Hall Scheme run by Allied Westminster Insurance. The central heating

ACTION

boiler had now been fixed and although serviced in October and checked in November after a failure had unfortunately failed again for the party on New Year's Eve, needing two new electrodes. Piddle Valley Players had booked the Hall for the whole half-term week from Saturday 5th February for five performances of Guys and Dolls – they were to be charged £565 and this would also introduce new people to our Hall. The grant to Little Goslings and the increase in the cleaner's rate of pay was proposed by Cathy Shippey, seconded by Katharine Hayens and agreed unanimously.

6. **NEW HOT WATER DISPENSER**

The Committee members considered the location for the new hot water dispenser. On a Chair's casting vote it was agreed to locate this where the microwave cooker was currently located and to move the microwave alongside. It was also agreed to purchase one new kettle and to store the second kettle below the handwash sink.

7. **ADDITIONAL LIGHTING IN LADIES' AND GENTS' TOILETS**

There was no effective lighting in the ladies' and gents' toilets in daylight unless the main power was on, so it was agreed to install three battery-powered LED units. Trevor Marpole undertook to fix these to the wall.

TM

8. **DAMAGED CEILING PANELS IN MAIN HALL**

Several ceiling panels in the Main Hall needed replacing. Trevor Marpole and Ian Scott agreed to move panels from the chair store room ceiling and investigate the acoustic specification, cost and availability of replacement panels.

TM/IS

9. **CLEANING OF EXTERNAL ROOFLIGHTS**

It was agreed that the use of a contractor in Piddletrenthide be investigated to clean the exterior surface of the rooflights.

NB/SS

10. **STORAGE HUT FOR LITTLE GOSLINGS PLAYGROUP**

See under Treasurer's Report.

11. **WATER LEAK IN CAR PARK**

The water leak in the Car Park area had now been repaired. It had been established that this was nothing to do with the Village Hall supply and that one 'free' repair was still in credit to the Village Hall. The Chair had taken photographs and details of the work.

12. **CLEANING CUPBOARD KEY**

The key to the cleaning materials cupboard had gone missing, causing considerable problems for the Outreach Post Office. A replacement key had now been purchased and the original returned but it was agreed to store a replacement in the Post Office's locked cupboard in future.

13. **THE CLOCK**

The clock above the corridor door to the Committee Room had not

worked for many years. A report by a clock maker suggested that cleaning the mechanism would cost around £90, or alternatively replacing the movement by an electric equivalent around £45. The clock, in original working order, could be worth £300-£500. After much discussion and the Chair's casting vote it was decided that: a new electric clock of similar appearance be bought and fixed where the existing clock was located; the existing clock mechanism be cleaned and if necessary repaired; and the repaired clock be mounted in the Committee Room. Ian Scott requested that the new clock be silent in operation.

The meeting closed at 4.50 pm.