

## BUCKLAND NEWTON VILLAGE HALL COMMITTEE

Minutes of the Committee Meeting held at the Village Hall on 27<sup>th</sup> October 2011 at 8.00 pm

### ATTENDANCE

Nicki Barker [NB] (*in the chair*), Jeremy Collins [JC], Jan Marpole [JM], Trevor Marpole [TM], Ian Scott [IS], Sue Sulkin [SS].

1. APOLOGIES

Jane Thrift [JT], Mark Douglass [MD].

2. DECLARATION OF INTEREST

There was no declaration of interest by any member present.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> JUNE 2011

Approval of the Minutes for the meeting held on 9<sup>th</sup> June 2011 was proposed by Ian Scott, seconded by Trevor Marpole and agreed unanimously by those present at that meeting and signed by the Chair.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 9<sup>TH</sup> JUNE 2011

No matters arising.

5. ELECTION OF OFFICERS

Election of Nicki Barker as Chair was proposed by Ian Scott, seconded by Jan Marpole and agreed unanimously. Election of Sue Sulkin as Treasurer was proposed by Nicki Barker, seconded by Trevor Marpole and agreed unanimously. Election of Jeremy Collins as Minute Secretary was proposed by Nicki Barker, seconded by Ian Scott and agreed unanimously. The post of Social Secretary was left vacant.

6. FINANCIAL REPORT

Sue Sulkin reported as follows:

CAF Account: £23,053.60

HSBC Account: £1,036.80 (including £600 from Fete for repairs)

**Kitchen Refurbishment:** Total cost was £6,878.45 including the blinds and materials for the big clean-up. £1,375 was reclaimed for VAT, giving a net cost of £5503.45. Funding was £1,085 from village groups, £1,400 from 2010 and 2011 Fetes, £2,000 from United Charities and £1,035 grant from West Dorset DC, giving total funding of £5,520. The grant from the Fete Committee included money earmarked for new water heaters and also driveway repairs. Official opening of the kitchen would be at the Village Café in October. The Environmental Health Office would visit on 14<sup>th</sup> November. Mark Hammick at the Gaggle of Geese

### ACTION

had donated crockery, for which he was thanked.

**Youth Club:** The new Youth Club would commence in January 2012, run by Nicola Richardson and David Oswald. This would run at 6.30 pm each Tuesday in term-time. The old Playgroup to be asked to remove equipment not needed by the Mothers and Toddlers Group as Youth Club would have some large items for storage. Youth Club would have their own insurance and there would always be two adults in charge of the 11-15 year-olds.

**BAPS:** Buckland Newton Amateur Players would be producing a pantomime in March 2012 and needed detailed costs for use of the Hall. It was agreed that a total of £274, plus a contribution to the alcohol licence would be charged. This included use of the Hall from Tuesday 20<sup>th</sup> March for the rest of that week.

**Alcohol Licence:** This had cost £70 and the money would need to be recovered from bookings.

**Oil:** £865 had been paid for oil.

**Bookings:** Termly bookings included Yoga (Monday), Keep Fit (Tuesday afternoons), Youth Club (Tuesday evenings), Toddlers (Wednesday mornings) and Youth Moves (Friday afternoons).

7. **KITCHEN CONTRACT**

Remaining items were a bolt for the hatch and a 'Mind Your Head' sign.

8. **ITEMS REQUIRING ATTENTION IN HALL**

Items arising from the clean-up included problems with the drains in the car-park area and installation of 2 water heaters. Jeremy Collins undertook to contact local tradesmen for a quote.

9. **ARTSREACH EVENTS 2011/2012**

Ian Scott reported that Arabian Nights would take place on 1<sup>st</sup> December.

10. **AOB**

No items raised.

11. **DATE OF NEXT MEETING**

T.b.a.

The meeting closed at 8.41 pm.

JC